



Application Portal:

Apply in 3 STEPS



1

Create an Account

2

Complete your Profile

3

Pay Application Fee

1

Create an Account:

- ✓ Go to: [Here](#) On the bottom right hand corner click on **Apply Now**
- ✓ Click on **Account** in the upper right hand corner and select **Student Login**
- ✓ Select **New User**, enter the student email to create an account

I am a new user

A user name and password will be emailed to you on completion of this transaction.
Please enter your primary email to continue.

Email:

Retype Email Address:

Select one of the following options:

Participant is over 18 years of age

Participant is under 18 years of age

0 Items

Login ▾

Student Login
Instructor Login

TEMPLE UNIVERSITY

ABOUT AREA OF STUDY ADMISSIONS CERTIFICATES COURSES

LOG-IN TO STUDENT PORTAL

I have an account already

New User?

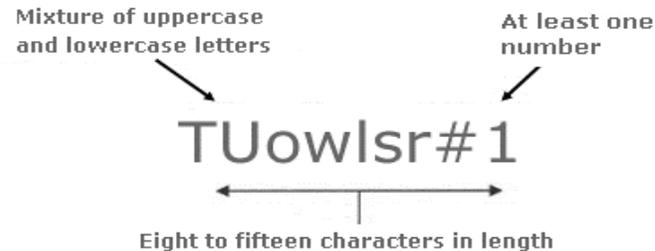
To continue your transaction or to sign on to the Temple University Continuing Education and Non-Credit Student Portal, please enter your existing account information.

Create a free account by entering your profile information and enjoy faster checkouts for future purchases.



2 *Complete the student profile:*

- ✓ Create Username and Password. Make sure to comply the following:



- ✓ Enter Personal Information. Remember in the USA **Date of Birth** is month/day/year, e.g.: 07/13/1996 and for the **Phone Number** enter international code in **Area Code** field as follow:

Area Code:	Number:*
<input type="text" value="229"/>	<input type="text" value="123456789"/>

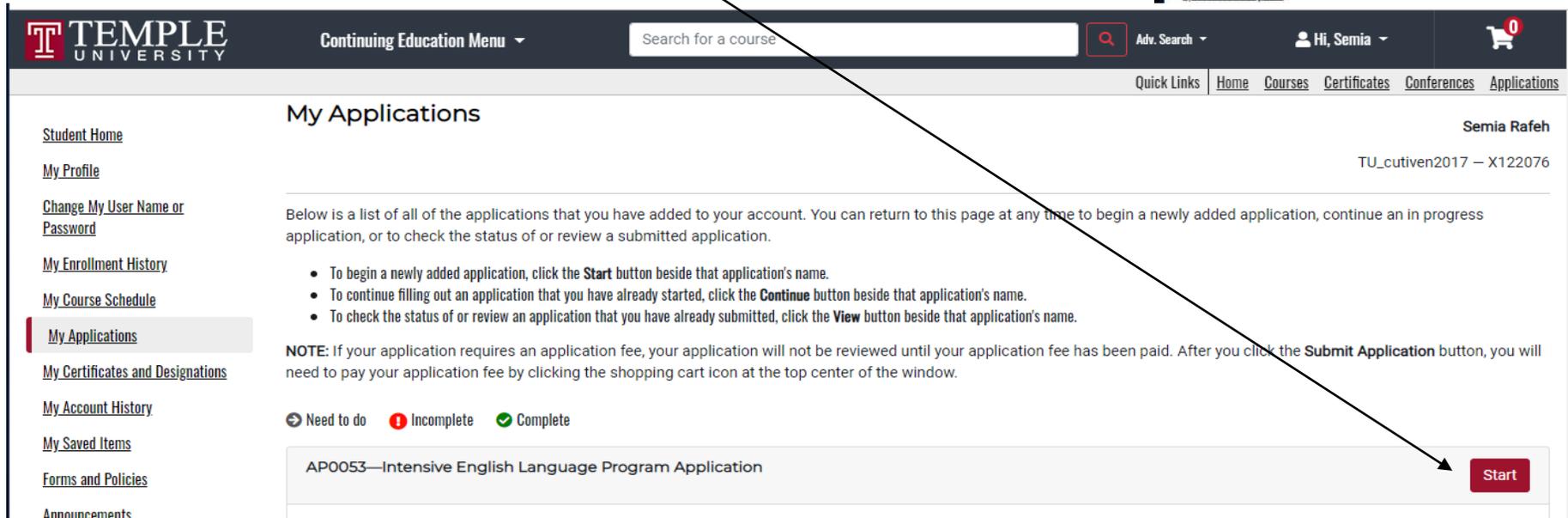
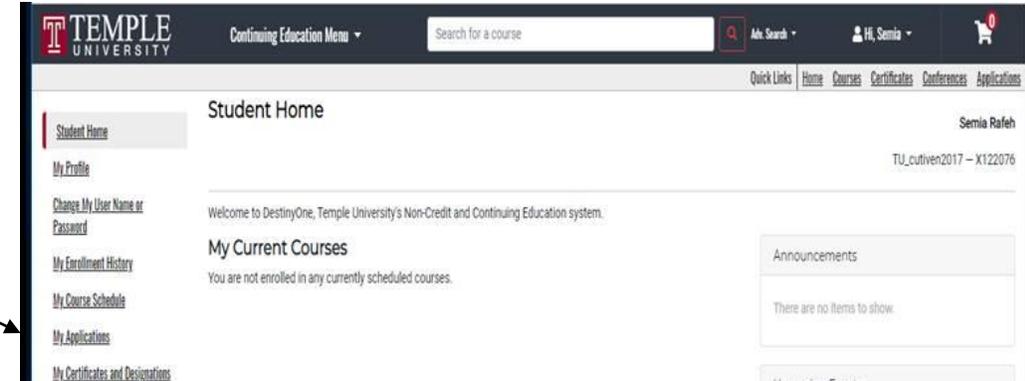
- ✓ For Privacy Policies type your initials into each box. For example: John Temple, then initials are **JT**
- ✓ After creating your account, click on **Continue Checkout** and complete your profile



2 Complete the student profile:

To complete the student profile the application questionnaire need to be completed. On the left hand menu select **My Application**

And then, click on





2 *Complete the student profile:*

Make sure to complete To Do Pages

The screenshot shows the Temple University Continuing Education Menu. The main content area is titled "Intensive English Language Program Application" and displays a "Pages: To Do" list with nine items, all marked as "Incomplete". A red arrow points to this list. Below the list is the "IELP Session Selection" section, which includes a dropdown menu for session selection (currently set to "Fall 2 2019 (October 21, 2019- December 13, 2019)") and a "Next Page" button. A second red arrow points to the "Next Page" button. The sidebar on the left contains various navigation links such as "Student Home", "My Profile", "My Applications", and "My Enrollment History".

Then, **Save this Page** and click on **Next Page**



2 Complete the student profile:

Here some tips on the application questionnaire:

Phone number field must be filled with numbers only. e.g.: 0012152047889

Upload documents: You may upload the required documents. They will appear as below if you successfully uploaded the file.



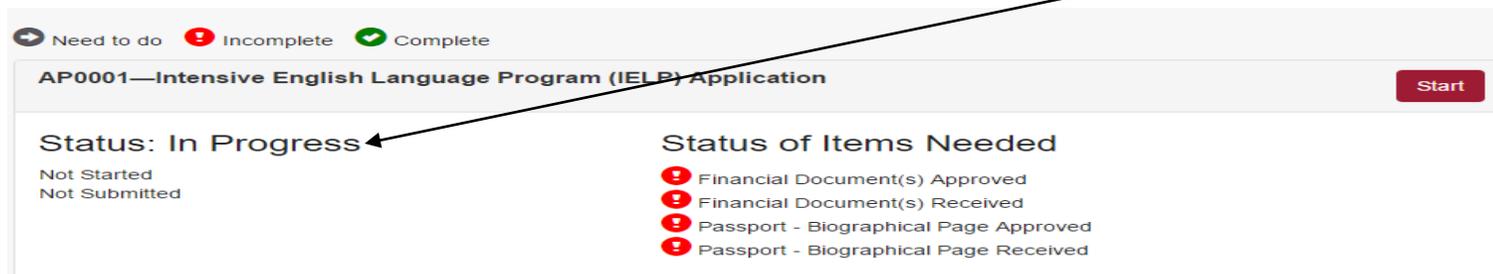
Then, click on **shopping cart icon** on the top center of the window



Review the application fee, verify profile information and Click On

Submit Application

Students can always review their application status in this page





3 Pay Application Fee:

- ✓ After clicking on **Continue Checkout** please select pay online by credit card

Please select a payment method: *

Pay online by credit card

- ✓ Enter credit card information
- ✓ Confirm your credit card payment, if correct select **Confirm**

Credit Card Payment Confirmation
Please review your credit card information.

- To submit a payment, please click "Confirm" button.
- To make changes, please click "Edit" button.
- To cancel a payment, please click "Cancel" button.

Current Payment

Account Type: Temple Destiny One
Name: John Coffee
Account: **691286**
Payment Amount: **\$2,670.00**
Effective Date: **12/22/2014**

Credit Card Information

Cardholder's Name: John Coffee
Card Type: VISA
Credit Card Number: *****1111
Expiration Date: 12 / 2017

Billing Address Information

Address 1: 1234 Coffee St.
City: Philadelphia
State: PA
Zip: 19121

Contact Information

Daytime Phone: (555)555-1234
Email Address: cpeterson@temple.edu

Provide Credit Card Information
Please enter your credit card information in the following fields and then click "Continue" button.
NOTE: All fields are required.
For help, please click on the question mark next to a field.

Current Payment

Account Type: Temple Destiny One
Name: John Coffee
Account: **691286**
Payment Amount: **\$2,670.00**
Effective Date: **12/22/2014**

Credit Card Information

Cardholder's Name:

Card Type:

Credit Card Number:

Expiration Date: /

Billing Address Information

Address 1:

(optional) Address 2:

City:

For U.S. Address

State:

Zip:

For International Address

Region / Province:

Postal Code:

Country:

Contact Information

Daytime Phone:

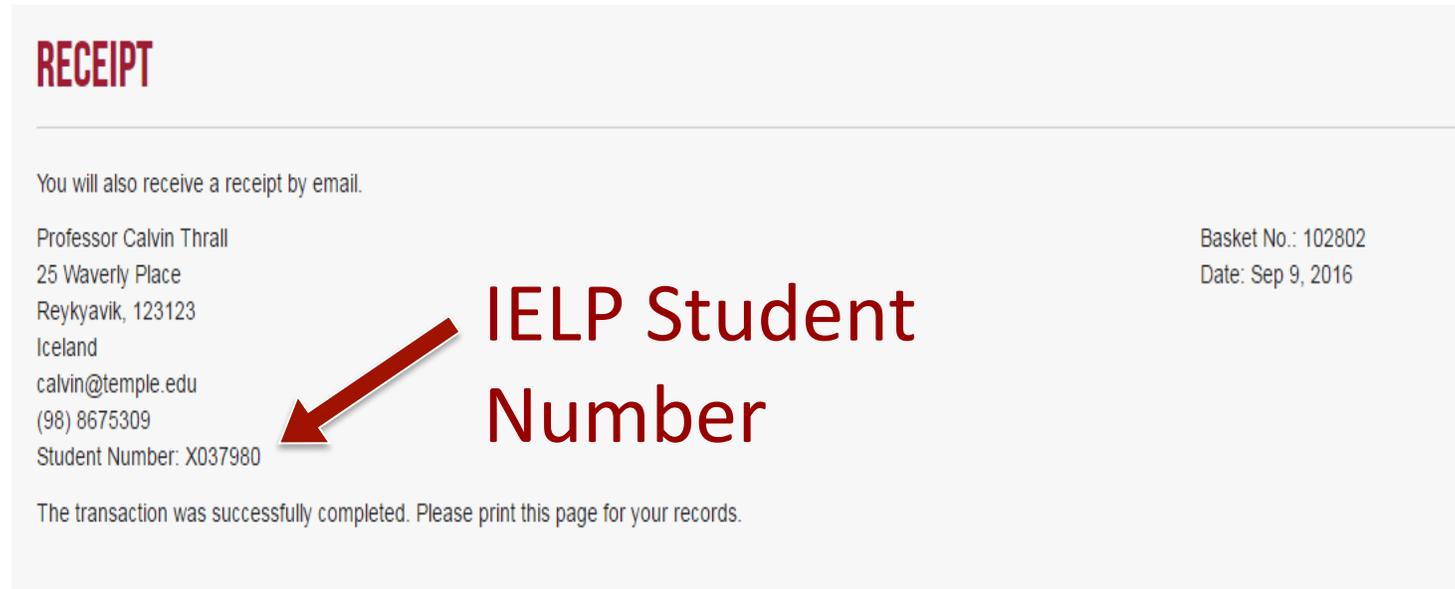
Email Address:

e.g. (555) 555-1212x123 OR +31 42 123 4567



3 *Pay Application Fee:*

- ✓ After your payment is **Confirmed and successfully processed**, you will see a Receipt page that will look like this:



- ✓ A verification email with a receipt pdf file will be sent to the student email on file. Review your email for further communication.