

**Please complete and email to Semia
at semiara@temple.edu**

Temple University Center for American
Language and Culture (TCALC)
1938 Liacouras Walk, Suite 303
Philadelphia, PA 19122 (U.S.A.)
T: 215-204-2643 |
W: global.temple.edu/tcalc

Information

Agent Contact Information

Salutation

Agent First Name

Agent Last Name

Agent Email

Job Title

Phone

Fax

Skype

Agency Information

Company/Agency Name

Year Established/Founded

Agency Street Address

Street Address 2

City

State/Province

County

Postal Code

Website

Phone

Email

Fax

Questionnaire

- Are you a member of AIRC? Yes No
- Are you a member of ICEF? Yes No
- Is your agency licensed by the government of your country? Yes No

Please provide license details

- Does your agency have training in advising students? Yes No

Please provide training details

- Does your agency provide pre-departure orientation to students going to the United States? Yes No

Please provide orientation details

- What other services does your agency provide to U.S. bound students?

Select all that apply

- Test preparation (GRE,GMAT,TOEFL,IELTS)
- VISA Consultation
- Advising
- Application Processing
- Financial Planning
- Travel Planning

Other (Please Specify)

• **How does your agency advertise its services?** *Select all that apply*

- Email Campaigns
- Fairs and school visits
- Newspapers and magazine advertising
- Radio and television
- Social media
- Web site advertising
- Other (Please Specify)

• **Specify region you will be recruiting from**

• **How many university-based English Programs do you represent in U.S.?**

• **How many IEP students has your agency placed in the U.S. during the past 12 months?**

- Intensive English Language Program
- Conditional Admission
- Short-term language Students

• **Do you contact other agents to provide you with students?** Yes No

• **How did you learn about us?** *Select all that apply* _____

- Conference
- Email
- Word of mouth
- Temple University IELP website
- Fair
- Social media
- A Temple University IELP faculty or staff member

Other (Please Specify)

- Have you visited Temple University? Yes No
- Do you work with sub-agents? Yes No

References

Please list the names and contact information of two or three U.S. based colleges or universities who can serve as references for your agency. Please list university-based English language programs, if possible.

College or University

Contact's Name: Title:

Email: Phone:

College or University

Contact's Name: Title:

Email: Phone:

College or University

Contact's Name: Title:

Email: Phone:

- **What else would you like to tell us about your agency?**